



Volunteer Drivers' "Donate It Forward" Mileage Incentive Program

Program Introduction:

Volunteer drivers provide a wonderful and much needed free transportation service to those in need in our communities. Our Regional Transportation Collaborative (RTC) is introducing the "Donate It Forward" Mileage Incentive Program. This pilot program, funded by a PATH Foundation grant, provides an opportunity for a volunteer driver to make a financial contribution to a charitable 501(c)(3) organization of choice based on a "mileage credit." This credit will be converted to a monetary donation, paid by the RTC, in the driver's name to a designated charity---thus the concept of "Donate it Forward."

What is the Timeframe for this new program?

The program is effective from May 1 through September 30, 2022, and may be extended based on availability of funding.

What is a Mileage Credit?

A mileage credit equates to the total number of miles driven by each driver to transport passengers for medical appointments and other critical errands during this six-month period.

What is the Rate of Mileage Credit?

The monetary amount per mileage credit will be \$.20 for each mile driven.

Who Can Participate in the Donate It Forward Program?

Any volunteer transportation driver of Care-A-Van, LOWLINC, Rapp at Home, Rapp Rides, Rapp Med Rides, or VolTran can participate in the Donate It Forward (DIF) program.



RTC

Regional Transportation Collaborative
regionalcollaborative.com



Effective Date: April 1, 2021

How Does a Driver Register to Participate?

Each driver completes a short form to participate in the program that identifies a charity of choice for their Donate It Forward contribution. <https://www.surveymonkey.com/r/X9RBG6G>

What are the Various Charitable Organizations which a Driver can Donate it Forward?

A driver may select an established, valid 501(c)(3) charitable organization, a church of their choice, or the driver can donate the amount back to the transportation group for which they drive. The list of charitable organizations are those found in the FAMS service area of Culpeper, Fauquier, Madison, Orange, and Rappahannock Counties. [Donate it Forward Program | RTC \(regionalcollaborative.com\)](#) www.regionalcollaborative.com/dif

How is Mileage Recorded?

Total mileage is recorded for both Care-A-Van and VolTran in Quickbase, the FAMS transportation software. LOWLINC, Rapp at Home, Rapp Med, and Rapp Rides will each submit a list of participating drivers and miles driven during the six-month period of the Donate it Forward program no later than October 4, 2022.

When will Checks be Issued?

Checks will be written by Rapidan Rappahannock Community Services (RRCS) on behalf of the RTC and paid directly to the charity selected by each participating driver **during the first two weeks of October**. A letter will accompany the check with an explanation of the program and identifying the driver's name who is paying the donation forward. At the same time, the driver will receive an email thanking them for participating and that a check was issued in their name.

Who will maintain records for this program?

Official records will be maintained by the RRCS and FAMS Call Center.

